Le Moyne College - Adjunct Evaluation of Teaching

Faculty Member Being Evaluated:	Date of Evaluation:
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Instructions: Rate the Adjunct on the following criterion using the rating scale: (3) Needs Improvement; (2) Satisfactory; (1) Excellent			
Criteria:	Rating	Comments:	
A. Content: (e.g. provides a syllabus with applicable material; exhibits thorough knowledge of the topic; provides an organized structure for content; integrates content from sources other than text(s); interprets concepts and theories clearly and accurately; ties material to relevant past learning; provides a summary of content; etc.)			
B. Teaching Skills: (e.g. uses class time efficiently; teaches at the appropriate level of difficulty; communicates subject matter clearly; appears confident in the teacher role; plans course content to incorporate needs and goals of students; presents material at an appropriate pace; verbal presentation skills are effective; uses appropriate instruments to assess students' learning; etc.)			
C. Student Rapport: (e.g. stimulates student interest in the topic; encourages active participation of students; demonstrates awareness of student need for clarification; responds to student questions appropriately; challenges students to think critically; prompt grading and sufficient feedback; provides outside help – office hours; etc.)			
D. Department Relations: (e.g. effectively and appropriately communicates and interacts with the department chair; provides reports, grades, and student evaluations in a timely fashion; etc.)			
OVERALL RATING			
E. General Comments Section: (Strengths; Areas for Improvement; etc), atta	ach an additio	onal page(s) if necessary.	
Signature of Evaluator:		Date:	
I have received the above evaluation. I understand that, as part of the evaluation procedure, I may respond to it in writing within ten days if I so desire. My signature below acknowledges receipt but does not necessarily indicate agreement with the above evaluation.			
Signature of Adjunct Faculty Member:		Date:	