

Dear Student,

Congratulations! We would like to welcome you as a new member of the Le Moyne College community and give you some very important information related to your admission to the college.

We would like to call your attention to the following **critical items**:

- New York State Public Health Law Sections 2165 and 2167 require proof of specific immunizations for all students. In addition, Le Moyne College requires all First Year students to provide proof of a recent physical exam conducted within the past year. The enclosed **Immunization and Health Report** must be submitted and approved by **August 10, 2011**.
- If the required **Immunization and Health Report** is not received by Le Moyne College by August 10, 2011, the student will incur a \$100 non-refundable fine that will be placed on their account. In addition, residential students will not be allowed to move into their residence at the college until this record is received. Lastly, New York State law requires the college to de-register all students who are not in compliance with this regulation, and they will be unable to attend classes.
- The original **Immunization and Health Report** form must be returned by mail or in person. No faxed or emailed copies will be accepted. Copies of the **Immunization and Health Report** can be found at:

[www.lemoyne.edu/wellness](http://www.lemoyne.edu/wellness)

All full time undergraduate students are **required** to have a health insurance policy, and to carry a current insurance card at all times. Le Moyne College offers an Aetna Student Health Insurance policy through Haylor, Freyer & Coon, Inc. that is reasonably priced. The student will be automatically billed for this policy. If the student has other health insurance that will provide medical coverage while residing in Syracuse, the Le Moyne Aetna insurance **charge can be waived**. Instructions for waving the Aetna insurance will be forthcoming with the tuition bill. The waiver process must be completed **by September 15, 2011 for the Fall term**. More information on the insurance plan can be found at: [www.haylor-college.com/lemoyne](http://www.haylor-college.com/lemoyne) or by calling 1-800-289-1501.

In the binder pocket please find the Wellness Center for Health and Counseling brochure that outlines the services we provide. If you have general questions regarding the **Health Report**, or our services please contact the Health Office at 315-445-4440. If you have questions regarding **immunizations** please contact Elaine Taylor at 315-445-5471 or [taylor@lemoyne.edu](mailto:taylor@lemoyne.edu).

The health and safety of our students is very important to us. These medical records provide us with the foundation for good health care during your college career. We appreciate your full cooperation with these requirements.

Sincerely,

Deb Cady Melzer, Ph D  
Vice President of Student Development

Anne Kearney LCSW-R  
Director of the Wellness Center