

Wellness Center

for Health and Counseling

Dear Student,

Congratulations! We would like to welcome you as a new member of the Le Moyne College community and give you some very important information related to your admission to the college.

We would like to call your attention to the following **critical items**:

- Le Moyne College requires **all** students to provide proof of immunization, regardless of number of credit hours. The enclosed **Immunization Report** and the **Meningitis Response Form** must be submitted and approved **before** the end of the third week of class.
- This policy is based on New York State Public Health Law Sections 2165 and 2167 that requires proof of specific immunizations for all students who are enrolled in 6 credit hours or more.
- If the required **Immunization Report** and the **Meningitis Response Form** are not received by Le Moyne College by the 3RD week of class, the student will incur a \$100 non-refundable fine that will be placed on their account.
- New York State law requires the college to de-register all students taking 6 or more credit hours who are not in compliance with this regulation. Students will be unable to attend classes until the Report is received and approved
- Lastly, students who are not in compliance will also have a “hold” placed on their account, and they will be unable to register for the upcoming semester.
- The original **Immunization Report** and the **Meningitis Response Form** may be returned in person, by mail, or by fax. No emailed copies will be accepted. Both forms can also be found at: www.lemoyne.edu/wellness

We believe that good health is the foundation of a good education. Ideally, all of our students should have a health insurance policy. If you do not currently have health coverage, Le Moyne College offers an Aetna Student Health Insurance policy through Haylor, Freyer & Coon, Inc. that is reasonably priced. More information on the insurance plan can be found at: www.haylor-college.com/lemoyne or by calling 1-800-289-1501.

If you have questions regarding the **Immunization Report** and/or the **Meningitis Response Form**, please contact Elaine Taylor, Medical Records Coordinator at 315-445-5471 or taylor@mlemoyne.edu.

The health and safety of our students is very important to us, and compliance with these Le Moyne policies helps insure the health of our community. We appreciate your full cooperation with these requirements.

Sincerely,

Deb Cady Melzer, Ph D
Vice President of Student Development

Anne Kearney, LCSW-R
Director, Wellness Center for Health and Counseling