

LE MOYNE

SPIRIT. INQUIRY. LEADERSHIP. *JESUIT.*

Office of the Registrar
1419 Salt Springs Rd
Syracuse, NY 13214
Phone: (315) 445-4456

APPROVAL TO TAKE LIBERAL MAJOR, MAJOR SUPPORT, AND ELECTIVE COURSES AT OTHER INSTITUTIONS

1. Before you register for courses at another institution, complete a copy of this form, attach a catalogue description of the course, and a description of the Le Moyne course requirement it fulfills. If the college is outside New York State, provide evidence (e.g., a statement from the college catalogue) that the college is regionally accredited.
2. Obtain the signature of the Department Chair of your major. Take the signed form to the Le Moyne College Registrar's Office. Ask for a copy for your own records.
3. You will receive transfer credit, provided you achieve a grade of "C-" or better. This course will not affect your GPA at Le Moyne. An official transcript must be forwarded directly to the Registrar's Office at Le Moyne College from the College where the coursework was taken.
4. Repeat of "F" courses need to be taken at Le Moyne for Academic Forgiveness.

Please supply the following information

Name: _____ Graduation Year: _____

Major(s): _____

College/University you will attend: _____ Semester/Year you will attend: _____

Courses to be Approved (ex. PHI 227)	Course Title (Description attached)	For Department Chair Only: Core requirement satisfied

Approved: _____ Date: _____
Chair of Major Department

REGISTRAR'S OFFICE USE ONLY:

DATE REC'D: _____ DATE PROCESSED: _____ INIT.: _____