

PERMISSION TO AUDIT A CLASS

Name: _____ Student #: _____
(Last) (First) (MI)

Class Year: _____

Term	Dept.	Course #	Section	Instructor Name

Comments: _____

Please read the following carefully prior to submitting form to the Registrar's Office:

- **Under NO circumstances may a student make a course change from credit to audit after the last day to add a course as listed in the Academic Calendar.**
- A student who wishes to audit a course may do so with the approval of the course instructor. Students who audit are generally exempt from assignments and examinations, however requirements vary depending on the course
- A grade of AUD is recorded on the transcript if minimum attendance standards are met. No credit is given for the course.
- Students registered for credit are given priority for all courses.

Instructor's Signature: _____ Date: _____

Student's Signature: _____ Date: _____

REGISTRAR'S OFFICE USE ONLY:

DATE REC'D _____ DATE PROCESSED _____ INIT. _____