

**LE MOYNE COLLEGE
MAJOR GRADE POINT AVERAGE BELOW A 2.0**

Student's Name: _____ Today's Date: _____

Current Major: _____ Anticipated Graduation Date: _____

I understand that in order to earn my undergraduate degree, I must earn a minimum grade point average of a 2.0 in my current major. After completing four (4) courses in my major, my current major GPA is below a 2.0. Therefore, I must complete the following task(s) before the end of this semester:

Step 1. Schedule a meeting with a specific College Representative. This representative should be either my advisor, the department chair of my current major or the Le Moyne College Associate Dean.

- **Step 2.** Print a copy of my Program Evaluation/Degree Audit from WebAdvisor and bring it to the meeting with the College Representative.
- **Step 3.** Attend Meeting with the selected College Representative to discuss:
 - my progress in my current major;
 - my academic interests and career goals;
 - other majors that I am considering; and,
 - create an action plan (described in detail below).

Date of Meeting

Student Signature

College Representative Signature

- Student's Advisor
- Department Chair of Major
- Associate Dean

ACTION PLAN: Based on the meeting with the College Representative, we have agreed that I will complete the following:

Meet with a representative from the Office of Career Services

Signature of Career Services Representative Completed on _____

Complete a Self Assessment Exercise, such as the Holland Code or Myers Briggs (questionnaires for aiding students with self-understanding with respect to personalities and potential careers), with assistance from the Career Services Office

Signature of Career Services Representative Completed on _____

If considering a new major, meet with the department chair of that major

Signature of Career Services Representative Completed on _____

If you have decided to change your major, complete the Change of Major form and submit it to the Registrar's Office

NOTE: Please check all items that you and your advisor/department chair/associate dean for academic affairs decide are the best options for you to complete. **This signed form MUST be returned to the Registrar's Office by Oct.1 4th in order for you to register for the following semester.**