

LE MOYNE

SPIRIT. INQUIRY. LEADERSHIP. JESUIT.

Office of the Registrar
1419 Salt Springs Rd.
Syracuse, NY 13214
Phone: (315) 445-4455

PASS/FAIL GRADING OPTION

Name: _____ Student #: _____
(Last) (First) (MI)

Course Subject _____ Course # _____ Course Section _____ Term _____

Student Signature: _____ Date: _____

Please read the following carefully prior to submitting form to Registrar:

- A student may elect to take one course pass/fail the spring semester of the junior year and one course pass/fail in the fall and spring semesters of the senior year.
- Courses selected for pass/fail option may not fulfill major, minor or Core requirements. They may only be used as elective credit.
- A student must carry at least four courses with at least 12 credits in order to be eligible for this option. An exception to this rule may occur for students involved with internships, i.e., no student may take more than 15 hours of courses graded pass/fail and not more than 12 hours so graded during a semester.
- Students must complete all work in the pass/fail course, including the final examination. A grade of PF/P (pass) is recorded on the student's official transcript if the student's work is evaluated to be equivalent of a 'D' grade or higher. Credit is awarded for the course but does not calculate in the GPA. A grade of PF/F (fail) is recorded if the grade is evaluated to be equivalent of an 'F'. A PF/F grade calculates in the GPA as a zero.
- If there are spaces available, a student's desire to make use of the pass/fail option shall not be a criterion in determining his or her eligibility for the course or section.
- The pass/fail grading option is a matter of the student's choice; no student is required to take advantage of it.
- At no time in the future will the grade of pass/fail be converted to a letter grade.