

LE MOYNE
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Back Home to the Heights



Le Moyne College Back Home to the Heights

Contents:

- 1) [Executive Summary](#)
- 2) [Goals and Assumptions](#)
- 3) [Phase I—Campus Preparedness and Repopulation](#)
 - a. [Communications](#)
 - b. [Personal Protective Equipment, Preventative Material, and Cleaning](#)
 - c. [General Facilities Considerations](#)
 - d. [Phased Timeline](#)
 - e. [Pre-arrival Education](#)
 - f. [Pre-arrival Screening](#)
 - g. [Vulnerable Populations](#)
 - h. [Academic Procedures](#)
 - i. [Residence Life](#)
 - j. [Health Services](#)
 - k. [Food Services](#)
 - l. [Student Conduct](#)
 - m. [Study Abroad and International Students](#)
 - n. [Student and Employee Travel](#)
 - o. [Employee Specific Considerations](#)
 - p. [Student Worker Procedures](#)
 - q. [Meetings and Events](#)
 - r. [Visitors](#)
 - s. [Masses, Prayer Services, Vigils](#)
 - t. [Intercollegiate Athletics and Recreation](#)
- 4) [Phase II—Continuous Public Health Surveillance](#)
- 5) [Phase III—Containment](#)
- 6) [Phase IV—Shutdown](#)
- 7) [Assessment](#)
- 8) [Appendices](#)
 - a. [Implementation Plans](#)
 - b. [Taskforce and Subgroup Membership Lists](#)

1) Executive Summary

Since March, when the COVID-19 pandemic sent our students, faculty, and staff off-campus to learn and work remotely, Le Moyne College has been preparing to safely bring our community ‘Back Home to the Heights.’

The policies and protocols in this plan are rooted in Le Moyne’s commitment to protect the health of our students, employees, and the public with whom we interact. Our plan is consistent with the College’s Jesuit Catholic mission and values of assuring that we care for and respect each individual and for our community as a whole.

Resuming residential instruction and creating a safe learning and working environment will require a close partnership with New York State and the Onondaga County Health Department, and our reopening plan follows guidelines issued by the Centers for Disease Control and Prevention (CDC), New York State Department of Health (NYSDOH), and Onondaga County Health Department (OCHD), as well as federal OSHA standards related to COVID-19. Until a vaccine is widely available, our meticulous adherence to public health practices such as social distancing, frequent cleaning and disinfection, testing, tracing, and isolation and quarantine are our best strategies to reduce the spread of the virus.

Le Moyne College plays an important role in the Syracuse and Central New York economy. The College educates approximately 2,400 full-time undergraduate students, of which roughly one-third are Pell eligible. Our graduates work in many of the industries that have helped us through this crisis, serving as nurses, physicians, physician assistants, educators, information technology personnel, and more. We employ nearly 700 full- and part-time employees, spend over \$80 million annually, and our economic impact is over \$200 million annually. Le Moyne students also comprise an important asset to the regional workforce with hundreds of Le Moyne undergraduates holding part-time jobs (in some cases two or more jobs) with local businesses.

Many individuals from the Le Moyne community contributed to this plan, including members of the College-wide COVID-19 Taskforce, and multiple sub-groups. Members are listed in the appendices. These groups have studied multiple scenarios and considered a wide range of possibilities, and these recommendations reflect their expertise and best advice.

When the recommendations contained in this plan are finalized, the College’s divisions will develop detailed plans to implement these recommendations. Division plans will not supersede these campus-wide guidelines. Implementation across the campus will be monitored, controlled, and assessed regularly. Additionally, an office will be created to manage and coordinate all aspects of this plan.

Our knowledge and understanding of the virus continues to evolve and our policies will be updated as new information about the virus, its transmission, and impacts, becomes available.

2) Goals and Assumptions

Our primary goals are to safely reopen the College for residential instruction, maintain a safe environment for students, faculty, staff, administrators, and guests, and implement processes that lower the risk of infection across the campus. Faculty, staff, administrators will be hereafter referred to as employees.

The following assumptions have informed our plan:

- Le Moyne will be approved to reopen for residential instruction for the fall 2020 semester by Governor Cuomo, County Executive McMahon, and relevant health officials;
- Students and employees generally support a return to residential instruction;
- Le Moyne College will follow the Reopening New York Higher Education Guidelines and the U.S. Centers for Disease Control & Prevention Guidelines for Reopening Colleges and Universities;
- Viral testing and contact tracing will be available;
- The College is prepared to put in place the necessary public health infection prevention practices in order to safeguard the health of its campus community, including the infrastructure to test, trace, and, when necessary, isolate and quarantine;
- The College has the facilities, or access to facilities, to isolate cases and quarantine contacts;
- The College will be able to secure the necessary personal protective equipment and preventative material;
- There will not be a vaccine or highly effective treatment for the virus before fall 2020 and the risk to our students, employees, and visitors cannot be mitigated entirely;
- The State of New York will provide safe harbor from liability as we undertake the efforts outlined in this plan.

3) Phase I – Campus Preparedness and Repopulation

a) Communication

The Le Moyne College Marketing and Communications team will create a communications plan for students, parents, employees, the local community, government leaders, and local media.

Communications will include information about how to reduce the spread of the virus; when, where, and how to seek medical attention if necessary; how student and employee health will be monitored; what will happen if there is a case on campus; the social distancing, PPE, hand hygiene and respiratory etiquette protocols; enforcement of rules; and other necessary information regarding COVID-19.

Through multiple media platforms, Le Moyne College will routinely share and promote best practices from the CDC and NYS DOH, as well as updates regarding COVID-related developments on campus.

The College will post signs in highly visible locations (e.g., building entrances, restrooms, dining areas) that promote everyday protective measures and reduce spread of COVID-19 (such as by properly washing hands and properly wearing a face covering).

Le Moyne College will develop and maintain a webpage where all community information can be found and will be updated regularly.

The College will ensure that its communications are accessible to all students and employees consistent with requirements of the Americans with Disabilities Act.

Le Moyne College's communications plans will include messages to counter fear, stigma, and discrimination.

Le Moyne College will maintain proactive and collaborative lines of communications with government and community stakeholders.

Le Moyne College will develop a plan for communicating about active cases as well as the death of a student or employee.

The College will consider hosting regular virtual updates from Leadership.

b) Personal Protective Equipment, Preventative Material, and Cleaning

Le Moyne College must have access to an adequate, reliable, and sustainable supply of personal protective equipment (PPE), appropriate to implement best public health practices and the recommendations in this plan.

Le Moyne College will provide adequate supplies of hand soap, disinfectant solution, hand sanitizer containing at least 60 percent alcohol, face coverings, face masks if they are required for the position, thermometers, paper towels, tissues, disinfectant wipes and other necessary preventative material, consistent with the CDC Guidelines for Institutes of Higher Education.

Face coverings will be required by all students, employees, and visitors while on campus, in the presence of others, and in public settings where social distancing measures cannot be maintained.

Hand sanitizing stations will be installed throughout campus.

The College will adhere to hygiene, cleaning, and disinfection requirements from the CDC and DOH along with mandatory requirements outlined in Reopening New York Higher Education guidelines.

Those responsible for cleaning will receive initial and follow up training in proper hygiene, cleaning and disease prevention, following the CDC Guidelines for Institutes of Higher Education

Consistent with NYS and CDC guidelines, cleaners will wear appropriate PPE at all times.

Cleaning regimens for College classrooms, buildings, residence halls and spaces will begin prior to the beginning of the semester when employees return to open labs, classrooms, and to prepare for the fall 2020 semester.

c) General Facilities Considerations

Le Moyne College will configure facilities to support public health practices. This includes reconfiguring work spaces, adding protective barriers, adding and maintaining appropriate signage throughout campus, removing furniture, and providing PPE and sanitizing supplies for students and employees.

The College will verify proper operation of our existing ventilation systems.

The occupancy on Le Moyne transportation vans will be reduced from 10 to 5. All passengers must wear a face covering, open windows whenever possible, and use the provided hand sanitizer.

d) Phased Timeline

Le Moyne College will reopen on a phased timeline, once approval has been received by the State and County. Physical distancing and public health protocols will be followed at all stages.

Construction, housekeeping, security, limited campus life staff, and take-out dining for residential students will continue to work on campus over the summer.

Two to four weeks before the semester begins, employees will be permitted to return for limited periods to prepare classrooms, labs, and residence halls for the semester. Social distancing, PPE protective measures, and personnel density restrictions will apply during this period.

Freshmen will arrive between August 13 and 15, and the upperclassmen will return between August 28 and August 31.

Move-in days will be adjusted to reduce the number of individuals on campus and in one location at a given time. Le Moyne College will design traffic patterns to reduce face to face contact, require use of face coverings, and limit the number of people permitted to move a student into the residence hall.

Upon resuming a residential campus experience, Le Moyne College will be prepared to provide necessary supports and services to all members of the College community, in an inclusive manner.

e) Pre-arrival Education

Le Moyne College will create and require an online educational module that will inform students and employees about the health behaviors expected and required during the fall semester.

Completion of the mandatory educational module will be required for access to Le Moyne technology, resources, and space.

The training will include how to properly use PPE, the best practices for hand and respiratory hygiene, how to socially distance, how health is monitored, what will happen if there is a case on campus, etc. This education will explain the hazards posed by COVID-19 and how individuals can do their part to be safe and prepared.

Education will continue throughout the fall semester.

f) Pre-arrival screening

All students and employees will be encouraged to self-quarantine for at least seven days before they return to campus.

Le Moyne College will require the entire Campus community to complete a COVID-19 screening questionnaire prior to the start of the fall semester. This screening will assess current symptoms, history of COVID-19 testing and disease, history of contacts with symptomatic or disease positive individuals, and history of travel.

Viral testing for COVID-19 should be completed prior to any on campus activity if an individual is symptomatic, has known exposure to a suspected or laboratory confirmed case of COVID-19 or has been to a high-risk event or travel destination where there is continued widespread sustained transmission of COVID-19.

There is no recommendation for universal asymptomatic testing for COVID-19 due to low pre-test probability and limited test capacity. If this recommendation changes, or if there is a clear cluster of cases and public health officials have determined that testing would offer a public health benefit, Le Moyne College will work with the OCHD to assist in a mass testing initiative.

g) Vulnerable Populations

Le Moyne College will provide an avenue for vulnerable populations (ie, individuals at higher risk for severe illness from COVID-19) to self-identify and be verified.

Le Moyne College will work with these individual employees to determine what reasonable accommodations may be available such as the ability to continue learning and working remotely.

Le Moyne College will seek to provide connections for all employees including emotional and mental health resources and assist vulnerable populations with information regarding appropriate state and local resources.

The College will continue to operate student emergency relief funds, including the Jesuit Fund as a way to financially respond to student needs. The College has established a fund to support employees in a similar manner.

h) Academic procedures

Le Moyne College will adjust its academic calendar for the fall 2020 semester to include a phased in start, no holidays/breaks, and an end of in-person classes by Thanksgiving.

Le Moyne College's classes will be conducted according to a hybrid instructional model to decrease density in individual classrooms and throughout academic buildings.

Faculty will be prepared to teach their courses in both hybrid and distance education formats. The remote options will be available in the event that local or state public health conditions require dismissal from campus and as an option for vulnerable students and faculty, students in quarantine or isolation, and students and faculty who cannot physically return to campus.

Le Moyne College will implement other safety measures in classrooms including physical distancing, assigned seating and attendance tracking to facilitate contact tracing, cleaning materials, and face coverings.

Le Moyne College will develop attendance policies that support students who must isolate or quarantine without creating barriers and without requiring unnecessary visits to health facilities for documentation of illness.

Le Moyne College will develop specialized plans for students who are at an increased risk due to the occupational nature of their studies (ex: health professional students). These plans include ensuring students are provided with adequate PPE, supervision, and other protections.

Le Moyne College will develop specialized plans for courses and instruction where social distancing is difficult (ex: dance, theater, and performing arts).

Le Moyne College will identify resources for students with learning disabilities or difficulties with remote learning platforms.

Le Moyne College will continue to provide support for student and faculty research activities, consistent with CDC guidelines for social distancing, safe hygiene and cleaning, use of face coverings and PPE, and reducing occupational density in enclosed spaces. Le Moyne College faculty and research investigators will continue to pursue research opportunities that are supportive of the College's mission and do not run counter to Guidelines for Institutes of Higher Education provided by the Centers for Disease Control & Prevention. Travel in support of

faculty and student research will be curtailed in fall 2020, supported by remote conferencing, and reviewed for necessity after the fall 2020 semester.

Research laboratories and research spaces will be cleaned regularly. Cleaning of research labs and spaces will be the responsibility of the supervising faculty member or principal investigator and will be documented, consistent with cleaning documentation requirements in other College spaces. External visitors, candidates, interviewers, donors, alumni, speakers and guests of research programs or projects will be supported by remote conferencing capabilities in the fall 2020 semester.

Le Moyne College will continue to support student experiential learning, internship, externship, job shadowing, and Career Planning and Placement activities, including Manresa and community partnership and service learning activities, consistent with CDC guidelines for social distancing, safe hygiene, cleaning, use of face coverings and PPE, and reducing occupational density in enclosed spaces.

i) Residence Life

Le Moyne College will reduce its residential occupancy and will post occupancy limits for bathrooms, elevators, common areas, and laundry facilities.

Le Moyne College will restrict ID access to residence halls to those students who live there.

Common areas in residence halls will be reconfigured to ensure social distancing and informational materials will be posted throughout common areas and residence halls. The College will require the use of face coverings and limit the number of people allowed in common areas. These limits will be monitored and enforced.

Le Moyne College will implement enhanced and frequent cleaning and sanitation of common areas.

Le Moyne College will provide training on public health measures and signs/symptoms of COVID-19 for all live-in professionals (area directors, resident advisors, etc.).

j) Health Services

Health Services will continue to be provided by the Le Moyne College Wellness Center, consistent with CDC Guidelines for Institutes of Higher Education with Health Facilities.

The Wellness Center will provide medical services in the fall of 2020. Students will receive services via telehealth and by call-ahead appointments. The Wellness Center will conduct a remote screening of a student's medical condition before an appointment is made.

All medical services will be by appointment only; no walk-in services will be provided. When a student has suspected COVID-19 symptoms they will be advised how and where to obtain viral testing. They will be transferred to isolation, determined by campus housing, pending test results. Students who test positive will remain in isolation until the CDC requirements for returning to activity are fulfilled.

Caregivers of any suspected and/or confirmed case of COVID-19 will adhere to strict utilization of PPE, hygiene, cloth face coverings, eye protection, gowns, and gloves.

The Wellness Center will follow College cleaning protocols and documentation, consistent with those of other College rooms, spaces and buildings. Additional required cleaning will be the responsibility of the Health Center employees and inspected by the nurse manager.

Emotional support, wellness and assistance during the fall 2020 semester will continue to be provided by the Wellness Center for Health and Counseling. Students will be encouraged to exercise, maintain health practices, and follow CDC guidelines for hygiene, cleaning, social distancing and PPE use. The College will develop programs for emotional support and assistance in the fall 2020 semester, in response to the breakdown of social structures on campus, in the community, and in homes in the face of COVID-19.

Requests for local emergency response services will be handled according to existing campus protocols. Primary response for emergency medical services during the fall 2020 COVID-19 period will be provided by various local EMS agencies depending on incident location. Le Moyne College is serviced by the following emergency medical agencies: Syracuse Fire Department, DeWitt Fire and Rescue, Eastern Area Volunteer Emergency Services (EAVES), and AMR Ambulance.

k) Food Services

Food Services will be adapted to reflect all public health protocols including eliminating all self-serve buffets and services, providing take-out, ensuring social distancing around tables, having appropriate fixed partitions where needed, limiting the density in the cafeteria, using pre-wrapped utensils, and adding directional signage to control patterns of movement.

All dining facility staff will be required to complete COVID-19 training and follow College hand hygiene and respiratory protocols, including wearing face coverings.

All dining facility staff will be required to conduct symptom screening every day before arriving on campus. The screening may ask if they currently have a fever, are exhibiting any signs or symptoms of COVID-19, have tested positive or were instructed to quarantine or isolate, were in contact with anyone who tested positive during the last 14 days, or if they or anyone they live with has traveled outside of the Central New York region or to a COVID-19 hotspot in the last 14 days. Based on responses, they will either receive approval to engage in on-campus activities or be instructed not to attend work, class, or on-campus activities with instructions on their next steps.

Food services will arrange for food delivery to students in isolation or quarantine.

Catering will only be offered in prepackaged containers.

l) Student Conduct

The Student Code of Conduct will be updated to incorporate College protocols for social distancing, wearing of face coverings, quarantine, isolation and travel rules. Compliance with these directives will be an enforceable requirement to remain in good standing at Le Moyne College.

The Student Conduct Office will develop plans to expeditiously perform student conduct investigations, informal resolution meetings and formal hearings through video/audio conference.

The Student Conduct Office will issue periodic messages focused at students to remind them that the Student Code of Conduct includes complying with all government/law enforcement directives regarding COVID-19.

m) Study abroad programs and International students

Study abroad programs will be suspended for the fall 2020 semester.

International students who return from another country must self-quarantine upon arrival for 14 days. If they have symptoms or were in contact with a known positive case, they should present for immediate testing and isolate until they receive test results or until their infectious period is completed if they are positive for COVID-19.

Housing will be provided to international students unable to travel home due to travel restrictions.

The College will be acutely aware of bias incidents towards its international student body and take appropriate action to address such incidents.

n) Student and Employee Travel

All personal international travel is strongly discouraged.

Le Moyne College will advise against student travel as much as possible, including travel for student clubs and activities that require travel outside of the Central New York region. An accelerated academic calendar as well as Friday and/or weekend classes will support these travel restrictions.

Students will be required to report their off-campus travel using the Travel Registry developed in the spring of 2020.

Travel funded by the College will continue to be limited through the fall semester and must be pre-approved by a vice president. Travel to any CDC level-3 destination is prohibited until further notice.

Extreme caution is urged for all personal travel on mass transit.

Reasonable accommodations and exceptions will be provided for personal/medical/family emergencies.

o) Employee Specific Considerations

Le Moyne College will require all employees to conduct symptom screening every day before arriving on campus. The screening may ask if they currently have a fever, are exhibiting any signs or symptoms of COVID-19, have tested positive or were instructed to quarantine or isolate, were in contact with anyone who tested positive during the last 14 days, or if they or anyone they live with has traveled outside of the Central New York region or to a COVID-19 hotspot in the last 14 days. Based on responses, they will either receive approval to engage in on-campus activities or be instructed not to attend work, class, or on-campus activities with instructions on their next steps.

Le Moyne College will have clear stay-at-home policies and sick leave policies for employees who are exhibiting signs of illness, have tested positive, or need to quarantine.

Supervisors will also develop absenteeism plans that account for what happens if one or more employees are sick or need to care for a sick family member and are unable to work.

Each office will develop a Workplace Safety Plan that outlines how its operational procedures and physical workspace will be adapted to help reduce the spread of COVID-19. These will include social distancing plans including staggered work schedules to reduce density, alternating shifts, and use of remote working arrangements. The plans will be reviewed and approved by a small group with expertise in relevant areas and then by respective vice presidents.

Employees are responsible for adhering to personal cleaning protocols for their workspace and personal areas. Cleaning materials will be provided.

Employees who receive a positive test for COVID-19, regardless of whether the test is performed on campus or through a private medical provider, are required to report the test to the Office of Human Resources.

Le Moyne College will continue to support employee volunteer and leadership activities in the community, consistent with CDC Guidelines for social distancing, safe hygiene, cleaning, use of

cloth face coverings and PPE, and reducing occupational density in enclosed spaces. Travel in support of employee volunteer and leadership activities in the community will be curtailed in fall 2020, supported by remote conferencing.

Employees must adhere to the College's guidelines and policies.

Employees should report health or safety concerns or if they observe violations of the College's policies and procedures. They can use the College's Ethics Point Reporting Hotline if they are unable or unwilling to report in any other format except anonymously.

p) Student Worker Procedures

Offices must receive approval from the senior vice president of finance before hiring a student worker or graduate assistant to work in-person.

Offices must train their student workers and graduate assistants on all social distancing and hygiene protocols.

Le Moyne College will require all student workers and graduate assistants to conduct symptom screening every day before reporting to work. The screening may ask if they currently have a fever, are exhibiting any signs or symptoms of COVID-19, have tested positive or were instructed to quarantine or isolate, were in contact with anyone who tested positive during the last 14 days, or if they or anyone they live with has traveled outside of the Central New York region or to a COVID-19 hotspot in the last 14 days. Based on responses, they will either receive approval to engage in on-campus activities or be instructed not to attend work, class, or on-campus activities with instructions on their next steps.

q) Meetings and Events

Meetings will be held virtually whenever possible, even when participants may be on campus.

In-person meeting occupancy rates are limited to the restrictions of local, state, and federal orders, or the desired set of total percentage dictated by state and CDC guidelines, assuming individuals can still maintain social distancing.

Meeting spaces will be rearranged or furniture will be removed to enable social distancing practices. Signage will be provided in all meeting spaces to require face coverings, proper hygiene, and social distancing.

College sponsored events must be mission-critical and advance approval must be granted by the Event Management Office. Event hosts will receive written College policies and are responsible for ensuring adherence.

External client events will not be allowed during the fall 2020 semester.

Attendance will be taken at all events. In the event that someone in the audience learns they have the virus within 14 days of the event, contact tracing and quarantine will begin as needed.

The College will educate students on the risks inherent in non-college sponsored events and clear conduct guidelines for participation in these events will be provided.

All community spaces (library, events center, recreation center, computer labs, etc.) will be inventoried to ensure safety and adherence to public health guidance.

To the greatest extent possible, the College will utilize virtual meetings and events until further notice.

r) Visitors

Permissible visitors to campus will be limited to current and prospective students, College employees, parents and families during move periods, approved guests, and designated vendors and service providers. All visitors must follow guidelines related to hand hygiene, respiratory etiquette, and social distancing.

Visitors and guests will generally be restricted from accessing residence halls and other campus facilities, unless as part of an official College tour, etc. or having obtained prior approval from the relevant dean or vice president.

Le Moyne College will require all visitors to conduct symptom screening, preferably before arrival on campus. The screening may ask if they currently have a fever, are exhibiting any signs or symptoms of COVID-19, have tested positive or were instructed to quarantine or isolate, were in contact with anyone who tested positive during the last 14 days, or if they or anyone they live with has traveled outside of the Central New York region or to a COVID-19 hotspot in the last 14 days. Based on responses, they will either receive approval to engage in on-campus activities or be denied access to campus.

Contractors, vendors, and service providers must follow the guidelines set forth by the College.

All offices will maintain a continuous visitor log in case contact tracing needs to be initiated.

To the greatest extent possible, the College will utilize virtual meetings and events rather than invite outside visitors and guests to campus during the fall semester.

Le Moyne College will prohibit employees from bringing their children or family members to campus.

s) Masses, Prayer Services, Vigils

Campus Ministry services will adhere to modified liturgical instructions in consultation with the Diocese of Syracuse.

There will be a system of registration for attendance for all services as well as procedures for participation.

People who are sick or symptomatic are not allowed to attend services. Those who are vulnerable (i.e. 65 and older with an underlying health condition or immune deficiency) should consider remaining home.

All attendees must wear a face covering at all times.

Signage will be posted regarding hygiene and traffic flow.

Hand sanitizer will be available for ministers and assembly.

All hymnals and other shared items of high touch exposure will be removed.

The Chapel building will be cleaned between each service.

The Chapel furniture will be reconfigured to allow for social distancing and reduced occupancy.

During this period, there will be no holy water in font; no offertory procession; no physical exchange of the sign of peace; no Precious Blood (Only the Body of Christ will be offered); reception of Communion will involve: receiving the Body of Christ in the hand, stepping aside, removing the face covering, consuming the Eucharist, returning the face covering (reception on the tongue is recommended against by the CDC, WHO, and a blue-ribbon panel of Catholic doctors).

t) Intercollegiate Athletics and Recreation

The Department of Intercollegiate Athletics and Recreation will adhere to all county, state, and federal guideline in the development of the plan for re-socialization of intercollegiate athletics at Le Moyne College. All applicable guidelines and best practice statements from the National Collegiate Athletic Association (NCAA) and the National Athletic Trainer's Association (NATA) will be taken into consideration as the re-socialization of sport plan is developed.

This plan will be developed to ensure a safe return to campus and to intercollegiate athletic activity for our student-athletes and staff. More importantly, to reduce the risk of community transmission of COVID-19 within the Le Moyne College Community. It will be developed in conjunction with the overall Campus mitigation response plan and under the supervision of the assistant athletic director for sports medicine.

Recreation facilities will follow local, state, and federal recommendations in the development of the re-opening of campus recreation services. This plan will most likely mirror the re-opening protocols for commercial fitness centers

Current evidence supports the cancellation of intramural sport programs, especially team-based, contact activities. As of the writing of this document, all team-based intramural programs will be suspended for the fall 2020 semester.

Le Moyne College has a robust club sport program, and like intramurals and in the absence of athletics health care services dedicated to club sports, the suspension of all team-based, contact-club sports will be considered for the fall 2020 semester as of the writing of this document.

4) Phase II – Continuous Public Health Surveillance

Le Moyne College will develop agreed-upon guidance for testing, reporting, and tracing with the Onondaga County Health Department.

The College is willing to provide space on its campus for a testing location that would serve the campus community and local neighborhoods.

If testing is deemed necessary, Le Moyne College can provide access to testing. Charges incurred will be the responsibility of the individual.

Le Moyne College will require all students and employees to conduct symptom screening every day before arriving to campus or before leaving their residence hall. The screening may ask if they currently have a fever, are exhibiting any signs or symptoms of COVID-19, have tested positive or were instructed to quarantine or isolate, were in contact with anyone who tested positive during the last 14 days, or if they or anyone they live with has traveled outside of the Central New York region or to a COVID-19 hotspot in the last 14 days. Based on responses, they will either receive approval to engage in on-campus activities or be instructed not to attend work, class, or on-campus activities with instructions on their next steps.

Students and employees who receive a positive test for COVID-19, regardless of whether the test is performed on campus or through a private medical provider, are required to report the test to the Wellness Center or Office of Human Resources, respectively. Individuals testing positive will be required to isolate as directed by the Onondaga County Health Department.

A positive test will initiate the contact tracing process. Individuals who have had contact with the case will be instructed to quarantine. Consistent with current Onondaga County Health Department guidelines, contacts may be tested for COVID-19. Those testing positive will be instructed to isolate.

Those in quarantine that who negative or have not had symptoms for 14 days can reengage with the campus. If they test positive or exhibit symptoms at any time, they will be placed in isolation and contact tracing will be initiated.

If an employee, student, or visitor was in close contact with others on campus and tests positive for COVID-19, Le Moyne must immediately notify state and local health departments and cooperate with contact tracing efforts, including notification of potential contacts, such as employees, visitors, and students who had close contact with the individual, while maintaining confidentiality required by state and federal law and regulations.

Le Moyne College will plan for and require extreme social distancing measures if testing, contact tracing, or isolation capabilities become overwhelmed.

Antibody testing will be administered as reliable tests become available and as recommended by the CDC.

Le Moyne College will coordinate the delivery of COVID-19 vaccines when developed.

The College's Wellness Center will ensure additional precautions be taken throughout their facilities to reduce possible transmission. Precautions include eliminating walk-in appointments, cleaning exam rooms, and using PPE.

The College will continue to explore other screening and testing options such as wastewater surveillance and pooled saliva tests.

Le Moyne College will establish an emergency response team for the purpose of advising College leadership regarding COIVD-19 related contingencies.

5) Phase III – Containment

Le Moyne College will identify isolation and quarantine rooms.

Le Moyne College will ensure that once a student receives a positive test result, they will be moved to a designated isolation space (e.g. on-campus apartments, College-owned single-family homes, hotels). The student will remain in isolation per CDC isolation guidelines until cleared under the direct guidance of the OCHD.

Students who test positive or who need to quarantine and who live within 300 miles of campus must return to their homes, transported by other than public transportation, until they are cleared to return according to CDC and NYS guidelines. Students must work with the COVID Office to coordinate their leave and return.

Transportation policies will be in place to safely move the student to isolation or quarantine. One College van will be reserved to transport students to isolation or quarantine areas or to testing sites.

Students remaining on campus for isolation will be educated on expected isolation behaviors and on symptoms to monitor. If symptoms progress (ex: difficulty with breathing, persistent chest pressure/pain, or confusion), the student will contact Security in order to be transported to a local hospital.

Students choosing to return to their homes will contact their primary care physician for illness management to address questions or concerns.

Students in isolation or quarantine will be assigned a case manager to assist in academic or other support coordination. To the degree possible, isolated students will be encouraged to continue academic activities remotely.

Le Moyne College will ensure that students in isolation or quarantine have remote access to mental health support through the Wellness Center or Campus Ministry.

Le Moyne College will require all employees who are confirmed COVID-19 positive, awaiting test results or are exhibiting signs of illness not to report to work or return home, if signs and symptoms begin.

Le Moyne College will work with the Onondaga County Health department to trace all close contacts of COVID-19 positive students and employees. Close contacts will quarantine for 14 days since their last interaction with a case, unless a modified campus quarantine procedure is approved by NYS.

Le Moyne College will communicate with the Onondaga County Health department to identify and verify cases and contacts.

Le Moyne College should use a contact tracing app, approved by the Onondaga County Health department, when one is available.

Le Moyne College will strongly encourage the influenza vaccine for all students and employees. The College will offer multiple vaccine clinics on-campus during the fall semester.

If there is a COVID-19 case on campus, the College will close any contaminated areas that can be traced back to the case for 24 hours and then the space will be thoroughly cleaned and disinfected.

Le Moyne College will develop a plan to grant clearance to a person who tested positive or had symptoms and is ready, per CDC and Onondaga County Health Department guidelines, to return to the community.

6) Phase IV – Shut down

Le Moyne College will follow New York State and/or Onondaga County Health requirements regarding the duration and extent of class suspensions, building closures, event or activity cancellations, or closure of residence halls.

7) Assessment

Le Moyne College will regularly review and assess this plan and its implementation to ensure adherence, to identify ways to improve design and implementation, and to identify additional needs.

Appendices

Implementation Plans:

There will be implementation plans to outline how Le Moyne College will enact the recommendations outlined in this report. Additionally, each office will complete a safety plan, which will be on file with Human Resources.

Taskforce and Subgroup Membership Lists:

COVID-19 Taskforce:

M. Kathleen Adams, Nurse Manager, Wellness Center for Health and Counseling
Cindy Alibrandi, Senior Director of Enrollment Management and Registrar
Shaun Black, Director of Information Technology
Dixie Blackley, Associate Dean, College of Arts and Sciences
Karin Botto, AVP of Human Resources & Organizational Development
Nicole Brown, Controller
Cathy Brownell, Chair and Professor of Nursing
Carly Colbert, Special Assistant to the President and Provost
Jason Colbert, Purchasing Assistant
Mary Collins, Associate Provost
Joe Della Posta, Director of Communications
Fouad Dietz, Director, Planning & Construction
Eric Foertch, Director of Environmental Health, Safety & Sustainability
Martha Grabowski, McDevitt Distinguished Chair in Information Systems
John Haley, Director of Campus Life and Leadership
Jim Hannan, Interim Dean, College of Arts and Sciences
Jim Joseph, Dean of the Madden School of Business
Anne Kearney, Dean for Student Development
Pete Killian, Associate VP Marketing and Communications
Emily Ledgerwood, Assistant Professor, Department of Biological and Environmental Sciences
Joe Marina, Provost and Vice President for Academic Affairs
Beth Mercer, Program Director, Department of Physician Assistant Studies
Lisa Morgan, Assistant Director for Scheduling and Events
Scott Peterson, Assistant Athletic Director for Sports Medicine
Mark Petterelli, Director of Security
Rob Savicki, Director of Financial Analysis & Reporting
Susan Scharoun, Associate Professor, Department of Psychology
Roger Stackpoole, Senior Vice President for Finance and Administration
Jim Suriano, General Manager, Sodexo/Dining
Jen Thieban, Physician Assistant, Wellness Center for Health & Counseling
Meega Wells, Dean of the Purcell School of Professional Studies
Bennie Williams, Director of Inclusive Excellence and Global Education

Academic Continuity Sub-group:

Cindy Alibrandi, Senior Director of Enrollment Management and Registrar
Inga Barnello, Director of the Library
Shaun Black, Director of Information Technology
Dixie Blackley, Associate Dean, College of Arts and Sciences
Cathy Brownell, Chair and Professor of Nursing
Mary Collins, Associate Provost
Martha Grabowski, McDevitt Distinguished Chair in Information Systems
Jim Hannan, Interim Dean, College of Arts and Sciences
Jim Joseph, Dean of the Madden School of Business
Emily Ledgerwood, Assistant Professor, Department of Biological and Environmental Sciences
Tim Lee, Vice President for Enrollment Management
Joe Marina, Provost and Vice President for Academic Affairs
Beth Mercer, Program Director, Department of Physician Assistant Studies
Beth Mitchell, Professor, Biological & Environmental Sciences, Faculty Senate President
Susan Scharoun, Associate Professor, Department of Psychology
Meega Wells, Dean of the Purcell School of Professional Studies

Institutional and Administrative Support Sub-group:

Shaun Black, Director of Information Technology
Karin Botto, AVP of Human Resources & Organizational Development
Nicole Brown, Controller
Carly Colbert, Special Assistant to the President and Provost
Ranata DeGennaro, Associate Director of Support Services
Joe Della Posta, Director of Communications
Fouad Dietz, Director, Planning & Construction
Diann Ferris, Associate Director of Human Resources
Mark Petterelli, Director of Security
Rob Savicki, Director of Financial Analysis & Reporting
Jed Schneider, Assistant Vice President for Facilities Management & Planning
Roger Stackpoole, Senior Vice President for Finance and Administration

Student Affairs, Athletics, Campus Life Sub-group:

M. Kathleen Adams, Nurse Manager, Wellness Center for Health and Counseling
Tom Andino, Director, Office of Campus Ministry
Ann Bersani, Associate Director for Campus Life and Leadership/Title IX Coordinator for Student Development
Carly Colbert, Special Assistant to the President and Provost
Allison Farrell, Assistant Dean for Student Success
John Haley, Director of Campus Life and Leadership
Anne Kearney, Dean for Student Development
Pete Killian, Associate VP Marketing and Communications
Lisa Morgan, Assistant Director for Scheduling and Events
Scott Peterson, Assistant Athletic Director for Sports Medicine
Jim Suriano, General Manager, Sodexo/Dining

Jen Thieban, Physician Assistant, Wellness Center for Health & Counseling
Meredith Tornabene, Director, Career Advising & Development
Bennie Williams, Director of Inclusive Excellence and Global Education

Health and Safety Subgroup

M. Kathleen Adams, Nurse Manager, Wellness Center for Health and Counseling
Dixie Blackley, Associate Dean, College of Arts and Sciences
Karin Botto, AVP of Human Resources & Organizational Development
Carly Colbert, Special Assistant to the President and Provost
Jason Colbert, Purchasing Assistant
Eric Foertch, Director of Environmental Health, Safety & Sustainability
Mark Godleski, Assistant Dean for Student Development
John Haley, Director of Campus Life and Leadership
Jim Hannan, Interim Dean, College of Arts and Sciences
Anne Kearney, Dean for Student Development
Pete Killian, Associate VP Marketing and Communications
Emily Ledgerwood, Assistant Professor, Department of Biological and Environmental Sciences
Beth Mercer, Program Director, Department of Physician Assistant Studies
Scott Peterson, Assistant Athletic Director for Sports Medicine
Mark Petterelli, Director of Security
Roger Stackpoole, Senior Vice President for Finance and Administration
Jim Suriano, General Manager, Sodexo/Dining
Jen Thieben, Physician Assistant, Wellness Center for Health & Counseling