



Student's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

**C. Independent Student's Income Information to Be Verified**

1. **TAX RETURN FILERS—Important Note:** If you (or your spouse, if married) filed, or will file, an amended 2018 IRS tax return, you must contact your financial aid administrator before completing this section.

**Instructions:** Complete this section if you, the student, filed or will file a 2018 income tax return with the IRS.

**Check the box that applies:**

- I, the student, have used the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2018 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. Your school will use the IRS information that was transferred in the verification process.
- I, the student, have not used the IRS Data Retrieval Tool, but I will use the tool to transfer my (and, if married, my spouse's) 2018 IRS income information into my FAFSA once I have filed my 2018 IRS tax return.
- I, the student, did not use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school a **signed copy of my 2018 IRS Tax Return (1040) including all schedules**. If you are married and you and your spouse filed separate 2018 tax returns, you must submit tax returns for both you and your spouse.

2. **TAX RETURN NONFILERS**—Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2018 income tax return with the IRS. **NONFILERS MUST SUBMIT DOCUMENTATION FROM THE IRS THAT THEY DID NOT FILE.** Go to [www.irs.gov](http://www.irs.gov) and select “Get Your Tax Record” then select “Get Transcript by Mail”. You can also request a transcript by calling 1-800-908-9946. Make sure to request the “Verification of Non-filing Letter” You can also request this by mail using IRS Form 4506-T found at [www.irs.gov](http://www.irs.gov) or on the Le Moyne website. This applies whether or not you worked but did not file.

**Check the box that applies:**

- The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2018.
- The student (and/or the student's spouse if married) was employed in 2018 and has listed below the names of all employers, the amount earned from each employer in 2018, and whether an IRS W-2 form is attached. Attach copies of all 2018 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and SSN at the top.

Employer's Name	2018 Amount Earned	IRS W-2 Attached?
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

\_\_\_ Check here if a confirmation of non-filing letter is attached.

\_\_\_ Check here if a confirmation of non-filing letter will be provided later.

Student's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

**D. Certification and Signature**

I certify that all of the information reported on this worksheet is complete and correct. The student must sign this worksheet. If married, the spouse's signature is optional.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

***Do not mail this worksheet to the U.S. Department of Education.  
Submit this worksheet to the financial aid administrator at:***

***Le Moyne College  
Office of Financial Aid  
1419 Salt Springs Road  
Syracuse, NY 13214-1301  
Phone: (315) 445-4400 Fax (315) 445-4182  
[financialaid@lemoyne.edu](mailto:financialaid@lemoyne.edu)***

***You should make a copy of this worksheet for your records.***